District Court, City And County of Denver, State of Colorado 1437 Bannock Street	
Denver, Colorado 80202	
Petitioner:	COURT USE ONLY
and	Case Number:
Co-Petitioner/Respondent:	Courtroom:
CASE MANAGEMENT OR	RDER

THIS ORDER EXPLAINS THE STEPS THE JUDGE REQUIRES YOU TO COMPLETE. IF YOU FAIL TO FOLLOW THIS ORDER, YOUR CASE MAY BE DISMISSED.

DO NOT BRING CHILDREN WITH YOU TO COURT.

IF EITHER PARTY NEEDS AN INTERPRETER, LET SOMEONE AT THE COURT KNOW AS SOON AS POSSIBLE. SI CUALQUIERA DE LAS PARTES NECESITA UN INTÉRPRETE, INFÓRMESELO A ALGUIEN EN LA CORTE TAN PRONTO QUE SEA POSIBLE.

ALWAYS NOTIFY THE COURT IN WRITING IF YOUR ADDRESS CHANGES.

IF YOU HAVE QUESTIONS AND YOU ARE NOT REPRESENTED BY AN ATTORNEY, YOU CAN CONTACT THE PRO SE/SELF-HELP CENTER IN ROOM 281 OF THE CITY AND COUNTY BUILDING—1437 BANNOCK STREET—OR BY CALLING (720) 865-8440.

This order is a guide for all of the parties and attorneys involved in a case. If you want more information on the court process, please go to our website, www.courts.state.co.us, where you can print forms and instructions for free. If you do not print forms yourself, you must purchase them. All forms have a form number that begins with "JDF."

PART ONE - Notice and Scheduling - Duties of Petitioner

1.	Mail or hand the Respondent(s)	a full copy of this Case Manageme	ent Order (CMO) within 14 days	
2.	courtroom between 10:00 a.m.	r than 21 days from the date the Pet and noon Tuesday through Thursda om assignment is on the first page on ther.	y to set an initial status	
	Courtroom Number	Judge	Telephone Number	
	303	Darryl Shockley	(720) 865-8610	
	309	Christopher J. Baumann	(720) 865-9220	
	311	Catherine A. Lemon	(720) 865-9260	
	331	Jay S. Grant	(720) 865-9280	
	316	Karen F. Hubler (Mag.)	(720) 865-9066	1

	320	Michal Lord-Blegen (Mag.)	(720) 865-9066	
3.	Complete the attached Notice	of Domestic Relations Initial Status C	onference – JDF 1120	
	 a. Make two copies. 			
	b. Send or hand one to the	ne Respondent(s) at least 7 days before	your ISC.	
	c. Keep a copy for yours			
	d. File the original with	the court.		
	All filings must be mailed to	or turned in to 1437 Bannock Street	t, Denver, CO 80202, Room	
	256 between 8:00 a.m. and 4	4:00 p.m., Monday through Friday.		

PART TWO - Service - Duties of Petitioner

Service gives the judge the authority to hear your case and is required by law. Unless both/all parties filed the Petition together, the Petitioner must obtain service on all other parties as required by Rule 4 of the Colorado Rules of Civil Procedure (C.R.C.P). **There are no exceptions to this rule.**

4.	Make	a copy of the Summons and Petition (Skip this step if both/all parties filed the Petition	
	togeth	er).	
5.	Servio	ee of the Summons and Petition	
	a.	Waiver – If the Respondent is willing to receive the Summons and Petition from you and	(a, b or c)
		sign a Waiver of Service in front of a notary afterward, file that signed and completed	
		Waiver of Service with the court as soon as possible.	
		OR	
	b.	Return – If the Respondent is unwilling to sign a Waiver of Service, either someone over	
		the age of 18 who is not a party in the case, a professional process server, or a sheriff in the	
		county where the Respondent lives can serve the Respondent(s) with the Summons and	
		Petition. The person who served the Respondent(s) must complete a Return of Service, and	
		unless that person is a sheriff, the form must be signed in front of a notary. The Return of	
		Service must be complete.	
		OR	
	c.	Publication – You may serve a Respondent by publication only if you file a motion (JDF	
		1301) and the court grants your motion. This option is only available when the Petitioner	
		has tried to find or serve the Respondent and failed.	

The law also requires that you give a copy of everything you file, either in person or by mail to the last address you know of for the other party. Make sure that you complete a "Certificate of Service" for every form you file with the court (usually at the end of the form). An example is below. Without a completed "Certificate of Service," the judge may require rescheduling court dates or re-sending documents.

CERTIFICATE OF	SERVICE
I certify that on <u>DD/MM/YY</u> (date) the original was filed w MOTION was served on the other party by: ☐Hand Delivery, ☐E-filed, ☐Faxed to this number: States mail, postage pre-paid, and addressed to the following:	ith the Court and a true and accurate copy of this, or ☑ by placing it in the United
To: [Other party or party's name] [Other party or party's street address] [Other party or party's city, state and zip code]	[<u>Your Signature</u>] Your signature

6 Complete every Cartificate of Service if there is one before filing each form	
o. Complete every certificate of service, if there is one, before fining each form.	. Complete every Certificate of Service, if there is one, before filing each form.

Statement Regarding Intimate Partner Abuse (Domestic Violence)

If the other party in this case has physically or psychologically abused you and you are unwilling to participate in mediation/ADR, the court cannot force you to do so. Note that mediation/ADR can be done with both of you in separate rooms. You may also request that a sheriff be present for your ISC if that makes you feel safer.

PART THREE - Both/All Parties Attend the ISC

Before you come to your ISC, Service (see Part Two) and a Notice of Domestic Relations Initial Status Conference (JDF 1121) should be completed. Please bring copies to the ISC to show they have been completed. You must attend your ISC unless the judge, the courtroom clerk or family court facilitator excuses you. Parties without attorneys and without children may skip the initial status conference if they have filed an Affidavit for Decree without Appearance of Parties and have gotten permission from the courtroom clerk to do so. If all parties have attorneys they may skip the initial status conference if they have filed a court-approved Stipulated Case Management Plan and set a permanent orders hearing date.

7.	Attend the ISC.	You should expect to be at the courthouse for about two hours.	

PART FOUR - Disclosure, Discovery and Depositions

Each party is required to exchange proof of income and expenses with the other. If parties are married, they must also exchange proof of assets, debts and other accounts. <u>Each party must file a Sworn Financial Statement (JDF 1111) prior to the ISC</u>. The Certificate of Compliance with Mandatory Financial Disclosures and copies of the documents identified in Mandatory Disclosure Form 35.1 must be exchanged within 42 days of a jointly signed Petition being filed or within 42 days of the Respondent being served. Parties may also ask each other or another party for more information. Disclosure, discovery and depositions are governed by C.R.C.P. 16.2.

p		
8.	Exchange Disclosures and Complete Discovery.	

PART FIVE - Mediation/Alternative Dispute Resolution (ADR) and Required Forms

The family court facilitator or judge will review the following requirements at your ISC. If you wish to complete the requirements below before your ISC or bring these forms to your ISC, it is helpful. You can schedule mediation through the Office of Dispute resolution at www.coloradoODR.org or by contacting a private mediator.

9.	Within 7 days after your ISC,	
	a. Schedule Alternative Dispute Resolution (Mediation)	(a, b, c
	Instructions will be included in your Order For Alternative Dispute Resolution Pursuant To	or d)
	Section 13-22-301 et seq., C.R.S., given to you at the ISC	
	AND	
	b. If the parties are married or in a civil union and have minor children together – Comple and file a Parenting Plan and Separation Agreement (must include all parties' notarized signatures)	1
	OR	
	c. If the parties are married or in a civil union and have no minor children together –	
	Complete and file a Separation Agreement (must include all parties' notarized signature	es)
	OR	
	d. If you filed a Petition for Allocation of Parental Responsibilities – Complete and file a	
	Parenting Plan (must include all parties' notarized signatures).	

10.	Within 7 days after your ISC, schedule your Co-Parenting Class (if you have minor children	
	together).	
11.	If you haven't already done so, complete and file a Sworn Financial Statement (JDF 1111) and	
	provide a copy to the other party.	
12.	If you haven't already done so, complete a Certificate of Compliance with Mandatory Financial	
	Disclosures (JDF 1104) and provide a copy to the other party.	

PART SIX - Attend Mediation/ADR and Co-Parenting Class

	3. Attend Mediation/ADR (if ordered) and file a Certificate of Mediation/Alternative Dispute	
	Resolution Compliance (JDF 1337). Note that this is not required if you file a jointly signed	
	Separation Agreement, and Parenting Plan if there are minor children.	
1	4. If you have children with the other party, attend the Co-Parenting Class (brochure attached).	

PART SEVEN – Contested Hearings

The judge has the authority to decide which issues will be heard in any hearing and which evidence will be accepted. The assigned Judge may hold a pre-hearing conference to determine the scope of the hearing and the evidence which may be presented on any contested matter.

15.	WANTAGONIA I	
	Certificate with the court at least 7 days prior to the hearing, as required under	
	C.R.C.P.16.2(h)(2). Each of the parties must cooperate in filing a Joint Trial Management	
	Certificate that identifies the disputed issues in the case, lists any witnesses, and lists all of the	
	exhibits that will be presented at trial.	
16.		
17.	Counsel and parties shall not file any paper, document, motion or order to show cause, except as	
	authorized by the Judge or allowed by C.R.C.P. 16.2(c)(4).	
18.	Parties without counsel must submit Pre-Trial Statement (JDF 1129) at least 7 days prior to your	
	permanent orders hearing.	
19.	Parties without counsel must exchange all exhibits with the other party at least 7 days prior to your	
	permanent orders hearing and must bring to the hearing three copies of all exhibits. Petitioner's	
	exhibits must be numbered (1, 2, 3, etc.) and Respondent's exhibits must be lettered (A, B, C,	
	etc.).	
20.	All parties must attend any scheduled hearing unless excused, or given permission to appear by	
	phone, by the judge.	
21.	Mediation must be completed prior to the permanent orders hearing and if no agreement is reached	
	the parties should arrive to court prepared for a full hearing on the disputed issues.	

PART EIGHT – Form Names and Numbers

Below you will find the forms that are required in every case, organized by type of case. Your case may have special issues that require additional forms or motions be filed. Remember that it is your job to make sure that each of you has a copy of everything you file.

Dissolution of Marriage (including common law) or Civil Union + No Children + Full Agreement

- Petition JDF 1101 or 1250
- Case Information Sheet JDF 1000
- Affidavit for Decree Without Appearance JDF 1201 or 1258

If parties want orders about division of property, debt or maintenance, these forms are required, too:

- Sworn Financial Statements JDF 1111 (from each party)
- Separation Agreement JDF 1115 or JDF 1256

Dissolution of Marriage (including common law) or Civil Union + No Children + No Full Agreement

<u>or</u>

Invalidity of Marriage or Civil Union Cases

- Petition JDF 1101,1250, 1263 or 1603
- Case Information Sheet JDF 1000
- Sworn Financial Statements JDF 1111 (from each party)
- Certificate of Compliance JDF 1104
- Separation Agreement JDF 1115 or JDF 1256
 Certificate of Mediation/Alternative Dispute Resolution Compliance - JDF 1337

Marriage (including common law) or Civil Union + Children + 0 or 1 party has an attorney or

Invalidity of Marriage of Civil Union Cases + Children

- Petition JDF 1101,1250, 1263 or 1603
- Case Information Sheet JDF 1000
- Sworn Financial Statements JDF 1111 (from each party)
- Certificate of Compliance JDF 1104
- Separation Agreement JDF 1115 or JDF 1256
- Parenting Plan JDF 1113

If each party does not agree to the same resolution, this form is required, too:

Certificate of Mediation/Alternative Dispute Resolution Compliance - JDF 1337

Never married + Children

- Petition JDF 1413
- Case Information Sheet JDF 1000
- Sworn Financial Statements JDF 1111 (from each party)
- Certificate of Compliance JDF 1104
- Parenting Plan JDF 1113

If each party does not agree to the same resolution, this form is required, too:

Certificate of Mediation/Alternative Dispute Resolution Compliance - JDF 1337

Dated: January 22, 2019

By the Court:

//s// Catherine A. Lemon
District Court Judge
Presiding Domestic Judge

//s// Christopher J. Baumann District Court Judge //s// Darryl Shockley
District Court Judge

//s// Jay S. Grant
District Court Judge

DISTRICT COURT CITY AND COUNTY OF DENVER, COLORADO 1437 BANNOCK STREET DENVER, CO 80202	
□In re the Marriage of: □In re the Civil Union of: □In re the Parental responsibilities concerning:	
Petitioner:	
and	▲ COURT USE ONLY ▲
Co-Petitioner/Respondent:	
Attorney or Party Without Attorney (Name and Address):	Case Number:
Phone Number: E-mail: FAX Number: Atty. Reg. #:	Division Courtroom
NOTICE OF DOMESTIC RELATIONS IN	IITIAL STATUS CONFERENCE
Please take notice that the Court has scheduled an Initial Statu	s Conference as follows:
Date: Time: Division Court Address:	on/Courtroom:
The conference is scheduled with	□Court Facilitator □Magistrate □Judge.
Signatu	ure □Court Facilitator □Deputy Clerk
☐The Court does not have a family waiting area, so please do children, your status conference may be vacated and you will h	o not bring children to the status conference. If you bring ave to reschedule.
Parties requiring a language interpreter must contact the Mathe case will be heard at least seven days before this conference said between parties during a hearing and immediately prior to provide legal advice or any other service that is not related to in that may constitute a violation of the language interpreter's Cod Managing Interpreters can be viewed at	

See Insert For -SEMINAR LOCATIONS, DATES, AND TIMES

Direct any questions to 303-329-9942 or Outside Metro Area 1-888-977-7307

is registered for the same time.

P.O. Box 217 · Broomfield, CO 80038-0217 **RETURN TO: Parenting After Divorce** Please notify me if

Ofher parent \$15.00 charge for rate	inar to be held on,	I would like to register for the PAD Seminar to be held on	
) Blattle.		Wark Phone:	
		Home Phone	
Card Number		CITY/SIATE/ZIP	
Expiration Date:/		AUURESS	
To pay by credit card: O Master	Last	First M.I.	
accepted		NAME	
\$65 fee per person (Do not send ca	Cost: \$65	County where case is filed:	
Make Checks Payable To: Paren	n#	Case No Div/CtRm #	
SEMINAR REGISTRATION (Child Care is NOT Provided)	RREGISTRATION		
	1 11 1: till 11.		

The Original

Co-Parenting Seminar for Divorcing, Divorced and Never Married Parents

Meets the Requirements of Courts in the Denver Metro Area and throughout the State of Colorado

Parenting After Divorce P.O. Box 217 Broomfield, Colorado 80038-0217 Phone: 303-329-9942 Outside Metro Area: 1-888-977-7307 Email: PAD@ecentral.corn Website: parentingafterdivorce.org



para español vea el otro Lado

\$65 fee per person (Do not send cash) All major credit cards accepted other parent. \$15.00 charge for returned checks O I prefer not to attend the same seminar as child's(ren's) Signature: Card Number Expiration Date: To pay by credit card: O Mastercard Make Checks Payable To: Parenting After Divorce • enclose OVISA OAMEX

d

The In-Person Seminar

Is Court opproved throughout Colorado

 Has served more than 70,000 parents since 1993

 Is presented by highly experienced male female teams of mental health professionals.
 and educators

Curriculum reflects the most recent research about children of divorce

Why Parent Education

The ability to parent cooperatively after divorce has a direct impact on how well and how quickly children move through the divorce process.

Research shows that it is not the divorce itself that is so damaging to children, but rather, the on-going conflict and the interruption in parenting. This seminar is recommended for parents, grandparents, teachers, counselors — anyone who is involved with children under 18 whose parents are living apart.

You will take home a Parent Handbook that includes a sample parenting plan, parenting time schedules, a resource list, and a lot of other important information.

What Parents Say About the Seminar

"I strongly resented having to come, but I am so glad that I did!"

"I gained a lot of assistance about how best to approach my ex."

Great seminar. Instructors were extremely knowledgeable and helpful."

"Information helps me better understand what my child is going through."

What You Will Learn

- How the divorce process impacts parents and children.
- How to decrease the negative effects of divorce on your children.
- Strategies for keeping your children out of the middle.
- Predictors for long-term positive outcomes for your children.
- How to establish and maintain a business-like relationship with the other parent.
- · Co-parenting strategies and communication skills.
- How to design a detailed parenting plan.

Who Should Attend

This single session seminar is required by domestic court judges throughout the Denver Metro area for all divorcing parents with children under 18 and for parents seeking a change in decision making responsibility, parenting time or child support. A certificate of completion is issued and filed with the court. Seminars are provided six or more times per month throughout the Denver Metro Area.

How To Register

- Mail or fax the registration form to PAD.
- · Online at www.parentingafterdivorce.org
- Cost is \$65 per person.
- Reduced fee for qualified indigent participants.
- Preregistration and prepayment are preferred. All credit cards are accepted.

Seminars Begin On Time. Child Care Is Not Provided.

Online Class

We also offer an on-line class. For more information, go to www.parentingafterdivorce.org.

Vea el inserción para - Sitio del curso, Fechas y Horario metropolitana: 1-888-977-7307

Dirija preguntas al: 303-329-9942 • Fuera de la área

roes / día / lugar

Yo quisiera registrar para el curso de PAD para el

donde el caso esta registrado: Costo: \$65	do donde	ISO
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Nombre	
Primero Inicial Apellido	
Ciudad/Estado/Codicio Postal	
Domicilio	
Numero de Teléfono del Domicilio	
Trabajo:	

Firma:

Por favor notifiqueme si mi(s) hijo(s). Cuesta \$15.00 por los cheques devueltos

esta registrado para la misma hora

Cooperación Paternal

Después del Divorcio Un Curso de Cooperación Paternal para Padres Divorciándose, **Divorciados y Nunca Casados**

Cumple con los Requisitos de las Tribunales en la Área Metropolitana de Denver y por todo el Estado de Colorado

Paternidad Después del Divorcio P.O. Box 217 Broomfield, Colorado 80038-0217 Teléfono: 303-329-9942 Fuera de la área metropolitana: 1-888-977-7307

E-Mail: PAD@ecentral.com www.parentingafterdivorce.org



X

REGISTRO PARA EL CURSO (Guardería de niños no será disponible) Haga su cheque pagadero a: Parenting After Divorce * incluir las tarjetas de crédito aceptadas pago de \$65 por persona (No enviar dinero en efectivo) todas

Pago con tarjeta de crédito: O Mastercard OVISA OAmEx

Fecha de expiración:

O Prefiero no asistir el mismo curso que el padre/ la madre de Numero de tarjeta

P. O. Box 217 • Broomfield, CO 80038-0217 **Envié: Parenting After Divorce**

Este Curso:

- Es aprobado por las tribunales por toda.
 Colorado
- No servido a mas de 60,000 padres desde 1993
- Es presentado por grapos de hombres y mujeres educadares y profesionales en salud mental con mucha experiencia.
- El alan de estudios refleja las mas reciente investigaciones sobre hijos de divorciadas

Porque Educación Paterna:

La habilidad de cooperación paternal tiene un impacto directo en que bien y que rápido los hijos pasan por el proceso del divorcio.

Investigaciones muestran que no es el divorcio en si mismo que es tan dañoso para los niños, pero el conflicto constante y la interrupción en paternidad. Este curso es recomendado para padres, abuelos, maestros, consejeros — cualquiera que esta implicado con niños menores de 18 años cuyos padres están viviendo separados.

Se llevara a casa un Manual Para Padres que incluye un plan paternal como ejemplo, horarios paternales, una lista de recursos, y mucha otra información importante.

Lo que padres dicen Sobre el curso:

- "Resentí mucho tener que asistir, pero estoy muy alegre por haber venido."
- "Recibí mucha asistencia en como mejor acercarme a mi ex."
- "Súper curso. Los instructores son muy inteligentes con información muy útil."
- "La información me ayuda a entender mejor par lo que están pasando mis hijos."

Lo que aprenderás:

- Como el proceso del divorcio afecta a padres e hijos.
- Como reducir los efectos negativos del divorcio para sus hijos.
- Estrategias para evitar que sus hijos no estén en medio.
- Predicciones para resultados positivos para sus hijos.
- Como establecer y mantener una relación como de negocio con el otro padre.
- Estrategias de cooperación paternal y la habilidad de comunicarse.
- Como diseñar un plan paternal bien detallado.

Quien debe de asistir:

Este curso de solo una ses 10n es requerido par jueces de tribunales domésticos en Denver y sus alrededomos para todos los padres divorciándose con hijos menores de 18 años y para padres buscando cambia en la responsabilidad de hacer decisiones, tiempo con sus hijos o mantenimiento de los niños. Un certificado de terminación será emitido y registrado con las tribunales. Cursos serán ofrecidos seis o mas veces al mes par toda el área Metropolitana de Denver.

Modo de Registro:

- Enviar por correo o mandar por fax la forma de registro a PAD
- En la computadora: www.parentingafterdivorce.org
- El costo es \$65 por persona
- Pago reducido para calificados participantes indigentes
- Pre-registro y pago son requeridos. Todas las cartas de crédito son aceptadas.

Cursos empiezan puntualmente. Guardería de niños no será disponible.



Parenting After Divorce 2018 Seminar Schodulo

Sat., Dec. 1	9.1	Augustana Loth, Church
Mon., Dec. 3	5-0	Clements Rec. Center
Sat., Dec. 8	Q. 1	Augustana Luth. Church
Thurs., Dec. 13	3.49	Koelbel Library
Sat., Dec. 15	51- g	Regis University
		(SPANISH ONLY)
Tues., Dec. 18	5.9	Parker Library
Wed., Dec. 19	3.9	First Plymouth Church
5at., Jan. 5	9.1	Augustana Luth. Church
Mon., Jan. 7	5.9	Clements Rec. Center
Sat., Jan. 12	9-1	Augustana Luth, Church
Tues, Jan. 15	130-830	Aurora Public Library
Wed , Jan. 16	5.0	Koelbel Labrary
Wed. Jan. 23	5.9	Parker Library
Thurs, Jan 31	5-9	First Plymouth Church

Locations:

Clements Community Center —
(1580 Yarrow Street, Wadsworth/Colfax)

Parker Library (20165 E. Main street)

Aurora Public Library Central (14949 E. Alamesia)

First Plymouth Congregational Church
(3561 S. Colorado Blvd. at Hampdon)

Augustana Lutheran Church (5000 E. Alameda Ave.)

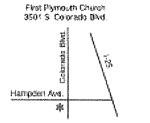
Keelbel Library (5955 S. Holly —
(1-25 to Orchard Road, west to Holly)

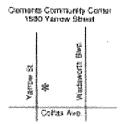
Rogis University (3333 Regis Blvd.)

THES IS A SPANISH-SPEAKING SEMINAR CONLY

Cancellation/rescheduling fee: \$10.00 PAYMENTS ARE REQUESTED IN ADVANCE Phone: 303-329-9942. SEE MAPS ON OTHER SIDE

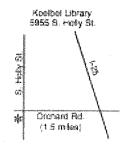
SEMINAR LOCATION MAP

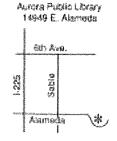








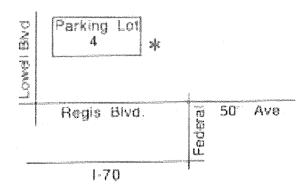






Sail, Dec. 15 9:00-12:30 Regis Univ., Claver Hall Just 2019 (TBD - Poesse check website)

Regis Univ., Claver Hall 3333 Regis Bivd.



Para poder tomar la clase en Español, recesita llamar y registrarse al 303-329-9942.

Entrar por el estacionamiento #4